



City of Seattle  
Seattle Department of Neighborhoods



UNIVERSITY OF  
WASHINGTON  
OFFICE OF REGIONAL AFFAIRS

## City of Seattle - University of Washington Community Advisory Committee

### Members

**Matthew Fox (Co Chair)**  
University District Community Council

**Vacant (Co Chair)**  
University of Washington Staff

**Elaine King**  
Montlake Community Club

**Betty Swift**  
Portage Bay/Roanoke Park  
Community Council

**Bill Doell**  
University District Chamber

**Brett Frosaker**  
Ravenna Bryant Community Assoc.

**Eric Larson**  
Roosevelt Neighbor's Alliance

**Dave Eckert**  
Roosevelt Neighbor's Association

**Zac Eskenazi**  
Eastlake Community Council

**Barbara Quinn**  
University Park Community Council

**Cameron Miller**  
Wallingford Community Council

**Matthew Stubbs**  
University of Washington

**Kirsten Curry**  
Laurelhurst Community Club

**Ashley Emery**  
University of Washington Faculty

**Devin Myers**  
University of Washington Students

### Alternates

**Anita Bowers**  
Montlake Community Club

**Chris Leman**  
Eastlake Community Council

**Tom Roth**  
Ravenna Springs Community Council

**Vacant**  
University of Washington

**Larry Sinnott**  
Ravenna Bryant Community Assoc.

**Sharon Scully**  
University District Community Council

**Ruedi Risler**  
University Park Community Council

**Heather Newman**  
Laurelhurst Community Club

### Ex-Officio Members

**Steve Sheppard – DON**  
City of Seattle, Dept. of Neighborhoods

**Theresa Doherty – UW**  
University of Washington, Office of  
Regional Affairs

### Meeting Notes

### Meeting #120

September 11, 2012

University of Washington Tower

4333 Brooklyn

Seattle, WA 98105

22nd Floor

### Members and Alternates Present

Matt Fox, Co-chair, UDCC

Brett Frosaker, RBCA

Elaine King, Montlake

Barbara Quinn/UPCC

Betty Swift, PB/RPCC

Anita Bowers, Montlake

### Staff and Others Present

Steve Sheppard, DON

Theresa Doherty, UW

### I. Welcome and Introductions and Housekeeping

Matt Fox called the meeting to order. He noted that quorum had not been achieved. Introductions followed. Adoption of minutes was deferred due to lack of quorum.

Theresa Doherty stated that the University is attempting to fill the vacant student and staff positions on CUCAC. She noted that Neal Lessenger is the current at-large position but now lives in Yakima. Because of this, Matthew Stubbs should now be considered the formal at large University appointee to the Committee. Ashley Emery will continue on the Committee and there will be a replacement for Devin Myers.

### II. Work Program

Steve Sheppard noted that the primary topics for this meeting are Committee reporting and organization. He noted that CUCAC is charged with completing annual reports but that by tradition this is done in two year increments. A report will need to be completed in 3012 covering 2011 and 2012. He passed out copies of the last report and briefly went over the format. He noted that the Annual Report contains: 1) a recap of the past two years actions including summaries the years meeting agendas, and 2) a CUCAC work program for the future two years. He suggested that members review the past work program against actual accomplishments. He noted that many of the work elements can carry over.

Mr. Sheppard noted that he would prepare the summary of past actions but that the members need to weigh in on areas of focus for the coming

The City of Seattle-University of Washington Community Advisory Committee advises both on the community impact of planning and development activities at the University of Washington and surrounding area. For more information on CUCAC activities call either: Steve Sheppard – City of Seattle (206) 684-0302 or Theresa Doherty – University of Washington (206) 221-2603.

Bernie Agor Matsuno, Director  
700 5th Avenue  
PO Box 94649  
Seattle, WA 98124-4649



Tel (206) 684-0464  
Fax (206) 233-5142  
www.seattle.gov/neighborhoods



years. Matt Fox stated that CUCAC needs to be more diligent on its comments on projects brought to the Committee. The Committee didn't provide substantial comments to the last couple of EISs. He stated that all members need to read the EIS's come in kind of prepared with comments. He noted that this might have avoided some problems with building design and offered the example of the Mercer Hall Project. Many in the community have expressed surprise that the Mercer Hall Project is much bigger and view

blocking than any of us anticipated. The 2011 SEIS didn't have any view studies and all such Steve suggested that one Work Program element be the development of standardized criteria for viewpoints and visual impact studies to the neighborhoods that should be done as part of the EIS. After brief further discussion members directed that the work program include greater attention to public safety and student conduct, and greater coordination with the Chamber of Commerce on broader District planning, and greater emphasis on Transportation Management Plan review and issues. Steve will write it up and send it to the Committee to make it more relevant and the Committee can go from there and see what people want.

### **III. Officers**

Matt Fox noted that at a minimum a new co-chair will need to be identified. In recent years this has been a University appointed representative. However this is not required by the by-laws and that it might be appropriate to consider a second neighborhood group representative as co-chair rather than having a new University representative in that position since any new appointee would have a lack of context and continuity with past actions. He asked that anyone interested in the position e-mail Steve Sheppard, Theresa Doherty or himself. Anyone around the table or that has been here for some meetings and has a sense of the context of stuff would be more effective as a co-chair than a new UW rep who is totally in a new learning curve mode which is traditionally students coming here.

### **III. Meeting Frequency**

Matt Fox noted that several Committee meeting have been cancelled and that there has been a recurring lack of Quorum and that some have suggested going to quarterly meetings but the idea was that we should still have monthly meetings but if we don't have an agenda then we could cancel them. Say we're going to have quarterly meetings but if there is an emergency or something a meeting would be called. After brief further discussion members present expressed a preference for continuing with a monthly meeting schedule and cancelling meetings only when no substantive issues were pending.

### **IV. Round Robin – Other Issues of Interest.**

- A. Pre-notice of Future Projects – members noted that in the past there projects have come to CUCAC late in the development process and that members have been caught unawares that a rapid review was needed. It was suggested that a table of future projects be provided to the Committee with timelines for review so that members know when information was coming to them.
- B. Coordination with the UW Architectural Committee – Members stated that a listing of projects that are going to the UW Architectural Committee would be useful and that consideration should be given to having a CUAC member attend those meetings as an observer as needed.

### **V. Adjournment**

No further business being before the Committee the meeting was adjourned.

